# Clackamas Community College

## Online Course/Outline Submission System

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**Section #1 General Course Information**

**Department:** Education, Human Services & Criminal Justice

**Submitter**

First Name: Yvonne
Last Name: Smith
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**Course Prefix and Number:** EM - 187

**# Credits:** 1

**Contact hours**

Lecture (# of hours): 10
Lec/lab (# of hours):
Lab (# of hours):
Total course hours:  10

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

**Course Title:** Public Assistance Program Applicant Process

**Course Description:**

This course is designed as an overview of the roles and responsibilities of potential applicants participating in the Federal Emergency Management Association's (FEMA) Public Assistance (PA) program. Reviews elements of the PA program, discusses special considerations which could impact a project (such as being on the National Historical registry), and formulating projects using FEMA formulas through hands-on exercises.

**Type of Course:** Career Technical Preparatory

**Is this class challengeable?**

**Yes**

**Can this course be repeated for credit in a degree?**

**No**

**Is general education certification being sought at this time?**

## No

**Does this course map to any general education outcome(s)?**

## No

**Is this course part of an AAS or related certificate of completion?**

## Yes

## Name of degree(s) and/or certificate(s): Emergency Management AAS

**Are there prerequisites to this course?**

## No

**Are there corequisites to this course?**

## No

**Are there any requirements or recommendations for students taken this course?**

## No

**Are there similar courses existing in other programs or disciplines at CCC?**

## No

**Will this class use library resources?**

## Yes

## Have you talked with a librarian regarding that impact?

## No

**Is there any other potential impact on another department?**

## No

**Does this course belong on the Related Instruction list?**

## No

**GRADING METHOD:**

Pass/No Pass Only

## Audit: Yes

**When do you plan to offer this course?**

### ✓ Not every term

**Is this course equivalent to another?**

If yes, they must have the same description and outcomes.

**No**

**Will this course appear in the college catalog?**

**No**

**Will this course appear in the schedule?**

**No**

**Student Learning Outcomes:**

Upon successful completion of this course, students should be able to:

1. explain and describe key events in the Public Assistance process explaining the importance of the kickoff meeting,
2. discuss special considerations on projects and review and explain their formulation activities,
3. identify the elements and process for small project validation and list the factors involved in project closeout and audits.

*This course does not include assessable General Education outcomes.*

**Major Topic Outline:**

1. Description of Public Assistance Process (PAP), its acronyms and various forms.
2. Communicating with the public through kick off events.
3. Special Considerations.
4. Project formulation, small project validation and closeout and audits.
5. Anticipating special scenarios.

**Does the content of this class relate to job skills in any of the following areas:**

1. Increased energy efficiency      **No**
2. Produce renewable energy      **No**
3. Prevent environmental degradation      **No**
4. Clean up natural environment      **No**
5. Supports green services      **No**

Percent of course: 0%

**First term to be offered:**

### Next available term after approval

: